

Craftsbury Public Library

Board of Trustees Meeting Agenda

Date: Monday, May 1, 2023 6:00 PM

Additions to the Agenda/ Other Business

Public Comment

Board training and discussion:

- Community Needs Assessment and Strategic Planning Video
https://www.youtube.com/watch?v=0z7Q7235_uo
- 2019 CPL Community Needs Assessment Report

Approve minutes of last meeting

Financial report- Ann

Librarian's report- Susan O.

National Library Week report- Kim

Working Group Reports:

- Policy/Planning- Kim
 - Long Range Plan: review and vote
- Fundraising:
 - Barn Dance/Silent Auction- Jan
 - Plant Sale- Susan
 - Garden Tour- Ailynne
 - Book Sale- Allison
- Investment- Ann
 - Investment Policy: review and vote
- Plant/Property- Steve
- Solar- Alan

January	Annual Meeting Elect officers as needed- 2 yr term Organize working groups Review building insurance	June	Report on summer plans Plan book sale
February	Review mission/goals/objectives Review bylaws and policies- every 2 years Prepare for Town Meeting Review Public Library Report	Sept.	Review progress on goals
March	Fundraising goals Revisit budget after Town Meeting Plan for National Library Week	Oct.	Form nominating committee Write trustee fundraising letter
April	Plan barn dance Plan plant sale Plan book sale	Nov.	Nominating committee presents slate Plan fundraising letter mailing

	Town Officer's Conference		Evaluate Library Director Personnel committee sets salary Budget committee set budgets
May	Grounds and building committee report Plan Antiques and Uniques	Dec.	Vote on salaries & budget proposal Appropriation request to Town Clerk Library Report to town by Librarian