

Craftsbury Public Library

Board of Trustees Meeting Agenda

Date: Monday, September 11, 2023 6:00 PM

Additions to the Agenda/ Other Business

Public Comment

Board training and discussion:

- Free Speech Basics webinar on <https://vtlib.libcal.com/event/11025084>

Approve minutes of last meeting

Financial report- Ann

Librarian's report- Susan O.

Review progress on goals- Kim and Jan

Working Group Reports:

- Fundraising:
 - Book Sale- Allison
- Solar Update- Alan
- Others?

Consider changes to street address (911) and P.O. box

EV charging station grant

Possible adjustments to fall calendar:

- Form working group to develop trustee fundraiser letter (September)
- Letter working group present letter (October) and mail (November)
- Adjust budget timing
- Adjust personnel timing
- Adjust staff evaluations
- Others?

January	Annual Meeting Elect officers as needed- 2 yr term Organize working groups Review building insurance	June	Report on summer plans Plan book sale
February	Review mission/goals/objectives Review bylaws and policies- every 2 years Prepare for Town Meeting Review Public Library Report	Sept.	Review progress on goals
March	Fundraising goals Revisit budget after Town Meeting	Oct.	Form nominating committee Write trustee fundraising letter

	Plan for National Library Week		
April	Plan barn dance Plan plant sale Plan book sale Town Officer's Conference	Nov.	Nominating committee presents slate Plan fundraising letter mailing Evaluate Library Director Personnel committee sets salary Budget committee set budgets
May	Grounds and building committee report Plan Antiques and Uniques	Dec.	Vote on salaries & budget proposal Appropriation request to Town Clerk Library Report to town by Librarian