

Craftsbury Public Library

Board of Trustees Meeting Agenda

Date: Monday December 4, 2023 6:00 PM

Additions to the Agenda/ Other Business

Public Comment

Approve minutes of last meeting

Financial report-

Librarian's report- Susan O.

Working Group Reports:

- Budget

Nominating update, include discussion of possible date/time change

January	Annual Meeting Elect officers as needed- 2 yr term Organize working groups Review building insurance	June	Report on summer plans Plan book sale
February	Review mission/goals/objectives Review bylaws and policies- every 2 years Prepare for Town Meeting Review Public Library Report	Sept.	Review progress on goals
March	Fundraising goals Revisit budget after Town Meeting Plan for National Library Week	Oct.	Form nominating committee Write trustee fundraising letter
April	Plan barn dance Plan plant sale Plan book sale Town Officer's Conference	Nov.	Nominating committee presents slate Plan fundraising letter mailing Evaluate Library Director Personnel committee sets salary Budget committee set budgets
May	Grounds and building committee report Plan Antiques and Uniques	Dec.	Vote on salaries & budget proposal Appropriation request to Town Clerk Library Report to town by Librarian