

Craftsbury Public Library

Board of Trustees Meeting Agenda

Date: Monday April 1, 2024 4:30 PM

Additions to the Agenda/ Other Business/ Public Comment

Approve minutes of last meeting

Financial report- Ann

Librarian's report- Susan O.

Payroll Tax Question- Ann

Working Group Reports:

- Investment- Ann
- Fundraiser Updates-

National Library Week- April 7-13

January	Annual Meeting Elect officers as needed- 2 yr term Organize working groups Review building insurance	June	Report on summer plans Plan book sale
February	Review Long Range Plan Review bylaws and policies- every 2 years Prepare for Town Meeting Review Public Library Report	Sept.	Review progress on goals
March	Fundraising goals Revisit budget after Town Meeting Plan for National Library Week	Oct.	Form nominating committee Write trustee fundraising letter
April	Plan barn dance Plan plant sale Plan book sale Town Officer's Conference	Nov.	Nominating committee presents slate Plan fundraising letter mailing Evaluate Library Director Personnel committee sets salary Budget committee set budgets
May	Grounds and building committee report Plan Antiques and Uniques	Dec.	Vote on salaries & budget proposal Appropriation request to Town Clerk Library Report to town by Librarian