

## CPL Board Meeting Minutes

01-08-2024

Members Present: Alan, Ann, Misty, Steve, Allison, Kim

Public Present: Susan O'Connell, Deb McKinley (new board nominee)

Meeting called to order at 6:06pm by Steve Moffat.

### Addition to Agenda

Ann requested that more board members attend the meeting with One Day In July on January 16 at 3:00pm.

### Public Comment

None

### Approval of December Minutes

Allison made a motion to approve the December minutes. Ann seconded. The minutes have been accepted.

### Financial Report

Ann pointed out that because we sent the annual letter earlier this year, we may have more contributions in 2023, vs. 2024, but that is OK. Everything will balance out. Misty made a motion to approve the financial report, seconded by Allison. The financial report has been approved.

### Librarian's Report

A significant thing that happened in December was another flood in the basement. The solar battery was on its stand and so was not damaged. Ned helped to get the sump pump going and the water receded rather quickly. Further investigation is needed to find the source of the flood water, as it is possible it is coming from beneath.

We are replacing our front door knobs with lever handles, to improve accessibility.

Motion to receive the librarians report. The librarian's report has been received.

## Voting in of New Board Members

Allison nominated Deb McKinley and Susan Dunklee to a 4-year term on the library board. The current board has approved both as new board members. Allison nominated Steve Moffat as a new board member for the next 15 months. Misty seconded. All board members have approved.

## Election of Board Officers

The board nominated and elected the following members to 2-year officer terms:

- President - Alan Turnbull
- Vice-President - Kim Wojnar
- Secretary - Deb McKinley

Deb McKinley has also volunteered to be the library's thank you note writer.

*Note: At this point, Alan, the new board president, took over leadership of the meeting.*

## Organization of Working Groups

Board members have volunteered to participate in the following working groups. Absent board members will be contacted regarding their preferences.

- Finance and Budget: Ann, Allison, Kim, *Susan O.*
- Endowment and Investment: Ann, Susan D., Steve, *Ned*
- Policy and Planning: Kim, Alan, Deb, *Susan O.*
- Personnel: Deb, Alan, Kim, *Susan O*
- Books for Babies: Misty, Ailynne, Allison (*Marc is being checked in with about this*)
- Plant and Property: Marc, Alan, Steve
- Art and Artifacts: Misty
- Fundraising: Allison, Ailynne, Misty, Alan, Susan D., *Susan O.*
- Solar: Allison, Alan, Ann, Susan D., *Susan O.*
- Food Shelf: Allison, Alan, Susan O. (*as a facilitator*)

## Working Group Reports

### Solar Working Group Update

Allison has been working to collect information about the solar project from Vince, Eric Bornemann and Mike from Hardwick Electric. An additional program, called Tigo, is being used to monitor the system. There have been some discrepancies between our solar production and electrical usage and what Hardwick Electric is reporting to us. There were some panels that were not working properly this fall. After some troubleshooting a simple repair of a tripped breaker was performed, but the cause of the tripped breaker is currently unknown. It has also been hypothesized that the angle of the panels and snow cover are affecting the panels' ability to harvest energy, but it was also pointed out that this has been a particularly difficult autumn for solar production.

### Books for Babies

Misty asked about distributing books to a local family that plays a large role in the community.. The board supported this proposal.

### Annual Appeal Thank You Letters

Susan distributed materials to board members to write thank you notes to all annual appeal donors.

### Meeting Time Change

Susan proposed a board meeting time change to better accommodate some board members. The board approved the change. Meetings will now take place from 4:30pm-6:00pm on the first Monday of each month.

### Red Sox Fundraising Idea

Misty proposes we have a Red Sox ticket raffle to benefit the library playground. The board is interested and the details are being worked out.

### Linda's Memorial

Ann, Diane and Susan O met recently to discuss this idea. They obtained feedback from Emily and Toby and have their support. We have an old hawthorn tree that could be replaced with a magnolia tree in Linda's honor. We are also planning a large stone that will serve as a memorial piece beneath the tree.

Ann moved that we adjourn the meeting. Steve seconded. The meeting adjourned at 7:41pm.