

Craftsbury Public Library

Board of Trustees Monthly Meeting

May 2, 2022
6 – 7:30 p.m.

Next meeting

Monday, June 6, 2022

Present

Lise Erickson, Susan O'Connell (Library Director), Ned Houston, Janice Andrus, Steve Moffatt, Ailynne Adams, Marc Ciecierski, Allison Van Akkeren

Absent

Chris McDonnell, Christina Rumery

Call to Order

Ned calls to order at 6pm

Approve Minutes of Last Meeting

No changes necessary for April minutes. Ned moves to accept minutes. Janice seconds.
Unanimous approval.

Financial Report

Christina couldn't make it today. Overall, there is a good balance in the budget. This is thanks to a large gift the library received. The light replacement project is still in process, although work has not started yet. We received a grant for this project.

Librarian's Report

- Indoor programming is going well! Storytime is back to twice a week.
The Pysanki Egg workshop went well. The first Land Ethic Discussion met in mid-April and was a good-sized group. The Event Tent is set up again (thanks to Jacob, Don, and Robert). The book group met, and the VT Library Association had lunch, under the tent last week.
- Lots of great programming coming up – check out the library calendar.
- Feedback on the VT Library Association Tour organized by Susan was great. Nice to see the community of librarians in-person again. The new State Librarian, Cathy Delneo, joined the tour. That made two extra incentives to join the tour: meet the new State Librarian and enjoy free Jasper Hill cheese!

- We received a grant from the Craftsbury Community Fund for the library light project (upgrade to LEDs and repair). The Department of libraries will be distributing more ARPA money. We will receive \$580.
- New library cards are in! The LOCAL (Libraries Of Craftsbury and ALbany) collaboration is moving toward launching. May 24th is the Overdrive switch over date. Kanopy is coming soon!

Working Group Reports:

Policy and Planning

Was not able to meet because of scheduling conflicts. They will schedule a meeting coming up.

Fundraising

Plant Sale

The Plant Sale will be May 21st. Susan, Jan, and Christina are working on it. Donations are coming in. Board members will do the area postering this week.

Garden Tour

The final date for Garden Tour is Saturday June 18th (with June 19th rain date). Kestrel is starting to put a map together. We have two more property owners to contact. We need to do postering and get property descriptions.

Finance

The Finance group is in the process of hiring a new bookkeeper, since Linda will be leaving the library on June 1st. We are working out a transition plan and training for this position. We are still in communication with the VT Dept of Labor to set up our unemployment account, which was triggered as we took on more employees.

The library will have an opportunity to apply for town ARPA money, which could be used for a generator or a solar battery project. Tesla battery storage would be \$35k or a generator would be \$10k. In the next month or two we would have a better idea of what would be possible. The funds would be piecemealed together.

Personnel

Personnel has been working on hiring new bookkeeper. We've been updating job descriptions and have great plans for future work to be done.

Arts & Artifacts

We've been talking about making an inventory of all arts and artifacts with photos, history, valuation, special notes, and a log of what has happened with those pieces (maintenance, etc.). Then we can come up with a plan for conserving the paintings. Also, we've been working on a display for local artists – Christine is going to work on that. The available wall space is a limiting factor.

Plants and Property

Plants and Property has not met yet. Ned dug some drainage trenches so that the basement doesn't flood. Susan noted that over by the playground there is a metal thing in the ground and it's making a loud noise sometimes. Septic transfer pump? The Plants and Property group will look into it. Now the good news: the drainage out front looks pretty good.

Books for Babies

There are bags ready to go. We have 3 new babies in town. We will deliver to the 3 new babies, plus a baby that arrived last week that is not yet on the list. We need more hand-knit items so if anyone knows someone who might want to donate some knit baby items, please reach out to them, or let Allison know so she can reach out.

New LOCAL Multimedia Presentation!

With your new card you will be able to access all the services in the pamphlet that Susan has available at the library:

- Library catalog
- Audio and EBooks
- Universal Class
- Inter-Library Loan
- Kanopy Streaming Movies
- Vermont Online Library and Learning Express

Adjournment

Ned moved to adjourn. Steve seconded. Unanimous approval. Meeting adjourned at 7:15pm.