

Craftsbury Public Library

Board of Trustees Monthly Meeting

June 6, 2022

6 – 7:30 p.m.

Next meeting

The board does not meet in July and August. Next meeting is Tuesday, September 6th.

Present

Ned Houston, Janice Andrus, Allison Van Akkeren, Steve Moffatt, Ailynne Adams, Marc Ciecierski, Susan O'Connell (Library Director), Chris McDonnell

Absent

Lise Erickson, Christina Rumery

Call to Order

Ned calls to order at 6pm

Approve Minutes of Last Meeting

No changes beyond the corrections made over email for May minutes. Ned moves to accept minutes. Jan seconds. Unanimous approval.

Financial Report

Christina couldn't make it today. We're doing well even though it says we are in the negative in the bottom of the financial report. On the revenue side we haven't drawn any money from the town yet. We have switched over to the new bookkeeper, Janice Leonard. Janice is taking over bookkeeping duties from Christina. Plant sale did very well and brought in more funds than we've made on plant sale in a long time. Ned did have a meeting with Merrill Lynch to talk about investments. We have a very balanced account and it's doing okay, considering the market. Ned moves to accept treasurers report. Allison seconds. Unanimous approval.

Librarian's Report

- Plant sale was a huge success. The volunteer effort was heroic. Lots of people involved and great community energy around the library all weekend. Thanks to all our volunteers!
- LOCAL Cards/digital services are live and folks are using Kanopy. It takes a bit of effort to use it – get new library card, sign up for Kanopy, and find a movie. It seems like the uptake is strong already. There will be a library card intro class Thursday June 9, at noon.
- Grants funds have been coming in. We received \$250 from Community Bank for Golden Dome and Red Clover children's books. We also got a \$600 anonymous donation. We

received \$750 from Concept 2 to purchase folding kayaks. Tucktec kayaks loved the idea so much they matched the donation and we have enough to purchase 4 folding kayaks for the library. We did get a notification that we would be getting funds from the AKC Fund as well.

- We have a lot of programs coming up this month. Check out the library website. Of note: Anders Morley (author of "This Land of Snow") will be here on June 12th.
- COVID is continuing to be a hard-to-call situation. Staff will meet this week to talk about opening up windows and next possible steps.

Working Group Reports:

Building and Maintenance

A talk ensued about paving the library parking lot. If we made it impermeable, it would be tricky with Act 250. We would have to end up doing some sort of mitigation strategy. Staymat could be a permeable alternative. Mostly we have to consider the cost/budget. It should be on the long term plan.

Harry Miller built the original library building. Steve asked him if he had any suggestions of necessary maintenance. He mentioned that there are a few paintings touch ups, especially on the north side that could use some attention.

With thinking about opening up the windows we should consider the screen situation. The library doesn't have enough intact screens for all the windows. Someone who is handy could maybe come up with a few more complete screens by scrapping pieces together from broken ones.

Personnel

We've been updating job descriptions and started with the Director position. Decided we need Susan's input on this. Susan agreed to help, and the group will put a new job description together and have a draft to the board by the end of June.

Fundraising

Garden Tour

The final date for Garden Tour is Saturday June 18th (with June 19th rain date). Kestrel and Allison made a great map and tickets go on sale tomorrow. We are a little late to getting the word out. Ailynne can type something up for FPF. We will poster throughout the town. Tell your friends! Susan will share on library Facebook.

Book Sale

Book sale is planned for Old Home Day (August 13th). Ned, Susan, Allison, and Ailynne will not be here that weekend. Who could run it? Books would have to be brought in and sorted. Then afterward books will need to be disposed of properly. In previous years it has been a lucrative fundraiser. We will post to FPF to see if there is a volunteer

lead on this project. We will need to decide if it's a "go" or not by the end of this month. Maybe we will need to meet in July to talk about this more.

Finance

See notes above (under Financial Report) on meeting with Merrill Lynch and new bookkeeper.

September Meeting

Will take place: Tuesday September 6th, 6pm.

To think about

Ned's board term will be up in December, so we need to think about recruiting a new board member and electing a new board president.

Adjournment

Ned moved to adjourn. Steve seconded. Unanimous approval. Meeting adjourned at 7:20pm.