

**Craftsbury Public Library**  
**Board of Trustees Monthly Meeting**  
**October 2, 2023**  
**6 - 7:30 p.m.**

**Next meeting**

Monday, November 6, 2023

**Present**

Jan, Allison, Kim, Susan, Misty, Ailynne, Steve, Alan

**Absent**

Marc, Ann

**Call to order**

Jan calls to order at 6:05

**Addition to the Agenda/Other Business**

Ailynne would like to appoint a backup secretary for when she isn't able to take minutes. Kim has volunteered to be the first backup with Allison as second.

**Public Comment**

None

**Approve minutes of last meeting**

Allison moves to approve. Kim seconds. Unanimous approval.

**Financial Report**

The water price went up so we should adjust that when we do our budgeting. We've never been charged for water in the past so that is new to us. Salaries came out this month so that should be accounted for when looking at the checking balance. The balance discussed in last month's minutes was much higher than originally shown in the financial report. Susan got notice today that we received a grant for afterschool programming.

Kim takes over the secretarial duties at this point.

Kim proposes we accept the provisional financial report acknowledging that it will be finalized upon the return of the treasurer. The provisional report has been accepted by the board.

**Librarian's Report**

Many outdoor chores have been done in the with the good weather. The slide has been repaired, so we no longer have to buy a new one. The porch posts still need painting. Alan has offered to help Mark if he is available.

A literacy fair will take place on November 11th.

The Galaxy Bookshop is collaborating with local libraries, encouraging customers to buy giftcards or round up for a library of their choice. We are participating in this. Susan has been meeting as a member of The Working Group on the Status of Libraries in Vermont. The report is complete and Susan will make it available when a final copy is released.

Some items that are not on the librarian's report:

Kanopy has been suspended due to potential miscommunication. Kanopy is part of the LOCAL collaboration, and so is the responsibility of one of the other LOCAL members. They are working on fixing the issue.

A library patron suggested a memorial for Linda Wells. They suggested another bench on the front porch, but Susan does not feel we may need one. The patron also contacted Steve and Allison with her idea.

Susan suggests that a particular chair in the library be reupholstered in honor of Linda. This chair was especially beloved by Linda.

Susan suggests we consider other ways to memorialize Linda.

Jan suggests we put the final idea in a newsletter and give the public an opportunity to donate.

Susan and Allison suggested a plant of some type, perhaps a tree that would replace the old maple that was cut down years ago.

### **Working Group reports**

Solar - (Energy Usage Working Group)

Alan stated that this committee has not yet met, but will soon.

Steve reported on the new battery that will replace the water damaged battery.

Steve said the battery delivery is a little complicated due to the weight of the battery. He will try to coordinate the delivery within the next 3 weeks and it may be installed later.

Alan will help Steve with the battery.

Investment Working Group

We are currently invested with Merrill Lynch, but the fees are high. The investment group is investigating other financial management companies that may have lower fees. These other companies have different strategies for investing, so this must be considered. One Day in July is one of these companies, which is local and used by another organization in our town..

We need to consider inflation when withdrawing funds in the future.

### **Nominations for Board 2024**

We need to fill 2 seats, as we have one vacant spot and one board member will be departing as of December 31, 2023.

We have a working list of potential new trustees. We are seeking someone financially savvy, to assist with the investment group. Current trustees will approach select community members to discuss their interest in joining the board.

**Director Evaluation in executive session**

Steve made the motion to enter into executive session for the Director Evaluation. Jan seconded. Unanimous approval.

The trustees exited the executive session at 7:49pm.

The president will present to Susan the results of her evaluation.

**Adjournment**

Misty moves to adjourn the meeting. Alan seconds. Unanimous approval. The meeting concludes at 7:50pm.