

**DRAFT Craftsbury Public Library**  
Board of Trustees Monthly Meeting  
March 5, 2018

**Present:** Ned Houghton, Don Houston, Susan Flynn, Susan O. Connell (librarian), Lise Erickson, Saul Trevino, Kristen Fountain, Aliena Gerhard, Jacob Fritz

**Review of Minutes:** Don moved that minutes from last meeting be accepted; Saul seconded. Approved.

**Treasurer's report:** Susan F. reported that we are in good shape in terms of liquidity. We did get approved by Merrill Lynch to transfer to them, thanks to Susan O. So we are fully invested with Merrill Lynch. Ned repeated that this is an important transition. Ned moved to approve the report; Saul seconded. Approved

**Librarian's report:** Susan O. reported that big news is "two libraries, one card," collaboration with Albany Library has begun. This will save on our costs and expand our collections. We are a fairly busy library. Our Echo Museum pass has been out all week b.c. of school vacation; theirs is not, for example. So there are great advantages to us. What is available in both libraries will show in our catalogs. Sad news is that "Mid-State" is going to stop lending their books. The Dept. of Libraries has had regional collections, in Berlin, and this is the last one that was open. We borrow 200-300 books at a time and get to keep them for several months. They are getting rid of 80,000 books. Susan O. reminded us we don't actually want more books; we want the flexibility to order these books. She will be on vacation in March for a little over a week and other librarians and volunteers will be covering. Other news, the broadband project is going forward. Fiber is being laid around town. It may cost more to get a higher bandwidth. Susan will look into grant options for covering that cost this year. It's necessary in a 21<sup>st</sup> century library. Her project on Diversity in Children's Literature is ongoing. At the last meeting, we discussed socio-economic depictions of poverty in children's literature. Book sorting for the book sale has started! We need to start thinking about preparing for the sale. Ned thanked Susan O. for her report.

**Committee Reports:** Susan O. reported to the building committee that the hot water heater stopped working over the weekend. Don said he would take a look at it.

**Building Insurance:** Aliena will follow up and report at the next board meeting.

**Fundraising Goals:** Ned led a discussion of the income goals. The numbers seem realistic.

**Barn Dance Committee:** The barn dance committee needs to get going with planning; the committee will be Saul, Aliena, Jacob, Lise & Susan O. The date of the dance will be May 19<sup>th</sup>.

**Plan for National Library Week:** This year it is April 8-14. Susan O. has an idea for how we can celebrate. She suggests we put out what we love about the library on Front Porch Forum. We will have a sign-up sheet at the next meeting.

**Playground Committee:** Ned says there are concerns about our facility. Susan O. said that there are a few Story Time parents who have expressed concerns about playground and expressed interest in helping improve it. There is a donor who is interested in supporting this as well. We need to form a committee to make that happen. Committee should involve someone with a sense of liability concerns. There is a question of what might be done with the space. Kristen F. said that she will be the board member on that committee. Current swing set was given to the church; they didn't want it. It wasn't something we were seeking.

**Discussion of Space Needs:** Ned started the discussion. We know we need more shelf space; assembly space; teen space. These are recurring issues that come up as we try to accommodate the many uses of this building. We could build some kind of an addition that could be a meeting space/yoga space. Not sure if it is feasible. We might want to consider a separate space. There is a septic system over there. Within 5-10 years, we will likely need to do that. Jacob has been giving this some thought. He says the roof on this building was not designed for expansion so there are limited options. If we were to do some kind of an addition and do it a showpiece of green building, we might be able to talk to Efficiency Vermont, for some dollars. Perhaps incorporate solar. We will revisit this and likely create a committee to identify the questions that need to be asked.